

STATE OF NORTH CAROLINA	File No. ____ CvD ____	
_____ County	In The General Court of Justice <input type="checkbox"/> District Court Division <input type="checkbox"/> Superior Court Division	
Name of Plaintiff	CIVIL SUMMONS <input type="checkbox"/> ALIAS AND PLURIES SUMMONS <small>GS 1a-1, Rules 3,4</small>	
Address:		
City, State, Zip		
VERSUS	Date Original Summons Issued	
Name of Defendant(s)	Date(s) Subsequent Summon(s) Issued	
Name & Address of Defendant 1	TO: Name & Address of Defendant 2	
<p>A Civil Action Has Been Commenced Against You!</p> <p>You are notified to appear and answer the complaint of the plaintiff as follows:</p> <ol style="list-style-type: none"> 1. Serve a copy of your written answer to complaint upon the plaintiff or the attorney within thirty (30) days after you have been served. You may serve your answer by delivering a copy to the plaintiff or by mailing it to the plaintiff's last known address, and 2. File the original of the written answer with the Clerk of Superior Court of the county named above. If you fail to answer the complaint the plaintiff will apply to the court for the relief demanded in the complaint. 		
Name and Address of Plaintiff's Attorney (If none, Address of Plaintiff)	Date Issued	Time Issued <input type="checkbox"/> A.M. <input type="checkbox"/> P.M.
	Signature	
	<input type="checkbox"/> Deputy CSC <input type="checkbox"/> Assistant CSC <input type="checkbox"/> Clerk of Superior Court	
<input type="checkbox"/> ENDORSEMENT This summons was originally issued on the date indicated above and was returned not served. At the request of the plaintiff, the time within which this summons must be served is extended thirty (30) days.	Date of Endorsement	Time Issued <input type="checkbox"/> A.M. <input type="checkbox"/> P.M.
	Signature	
	<input type="checkbox"/> Deputy CSC <input type="checkbox"/> Assistant CSC <input type="checkbox"/> Clerk of Superior Court	
<p>NOTE TO PARTIES: Many counties have MANDATORY ARBITRATION programs in which most cases where the amount in controversy is \$15,000 or less are heard by an arbitrator before a trial. The parties will be notified if this case is assigned for mandatory arbitration, if so, what procedure is to be followed.</p>		

RETURN OF SERVICE

I certify that this summons and a copy of the Complaint were received and served as follows:

Defendant 1.

Date Served

Name of Defendant

- By delivering to the defendant named above a copy of the summons and complaint.
- By leaving a copy of the summons and complaint at the dwelling house of usual place of abode of the defendant named above with a person of suitable age and discretion then residing therein.
- As the defendant is a corporation, service was effected by delivering a copy of the summons and complaint to the person named below.

Name and address of person with whom copies left (if corporation give title of person copies left with)

Other manner of service (specify)

Defendant WAS NOT served for the following reason.

Defendant 2.

Date served

Name of defendant

- By delivering to the defendant named above a copy of the summons and complaint.
- By leaving a copy of the summons and complaint at the dwelling house of usual place of abode of the defendant named above with a person of suitable age and discretion then residing therein.
- As the defendant is a corporation, service was effected by delivering a copy of the summons and complaint to the person named below.

Name and address of person with whom copies left (if corporation give title of person copies left with)

Other manner of service (specify)

Defendant WAS NOT served for the following reason.

Service Fee Paid
\$

Date Received

Name of Sheriff

By

Date of Return

County

Deputy Sheriff Making Return